



## EMPLOYMENT OPPORTUNITY

PRAIRIE EMERGENCY MEDICAL SYSTEMS INC. CURRENTLY PROVIDING SERVICE IN THE FOLLOWING COMMUNITIES, SURROUNDING AREAS & MUNICIPALITIES: FORT SASKATCHEWAN, LAMONT, ANDREW, ELK POINT, TWO HILLS, SADDLE LAKE, VERMILION, AND ST PAUL.

### **5 CASUAL PCP / EMT-A POSITIONS**

**PLEASE FORWARD RESUME TO ADMINISTRATION OFFICE IN PERSON, VIA FAX, OR EMAIL.**

**ATTENTION: ROBERT HARGREAVES**

PRAIRIE EMERGENCY MEDICAL SYSTEMS INC.  
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### **ALL DIVISIONS**

**CASUAL-PCP**- Hours of work shall be up to twenty four (24) hours for a shift as per EMS Shift Schedule outlined in **HSAA CBA**.

#### **RURAL OPERATIONS:**

Operates under a 4 on, 4 off rotation. 24 hour shifts based off of a 10 hour core/flex and a 14 hours of on call per scheduled shift.  
Shift start times vary by Division.

#### **URBAN OPERATIONS:**

Regular Shift – Operates under a two (2) day shifts (10 Hours), two (2) night shifts (14 Hours).

Peak Shift – Hours of Work – Monday to Friday; 8:00 – 16:00 hrs.

#### **POSITION SUMMARY:**

Under the general supervision of the director, and/or team leader, follows all Health and Safety policies and Operational Guidelines which include responding to emergent and non- emergent medical incidents, trauma emergencies and inter facility transports. Provides support functions, including vehicle and equipment maintenance, records and reporting duties, cleaning, and assistance with medical treatments in hospital. When required and requested provides training to students and co-workers.

## DUTIES AND TASKS:

<p><b>A. EMERGENCY RESPONSE</b></p>	<p><b>A.1</b> Maintain personal knowledge and skills, in accordance with the Alberta Occupational Competency Profile (AOCP), to deliver optimum patient care.</p> <p><b>A.2</b> Safely operate Prairie EMS vehicles in accordance with Prairie EMS Health and Safety Manual, Prairie EMS Operational Guidelines and all provincial and federal regulations.</p> <p><b>A.3</b> Stocks and maintains vehicles in a state of readiness at all times.</p> <p><b>A.4</b> Work in hazardous environments to ensure the safety and stabilization of the patient.</p> <p><b>A.5</b> Work with outside agencies as a team in a coordinated effort on behalf of the patient.</p> <p><b>A.6</b> Document all patient care, assessments, and skills, within the patient care report in a timely and legible fashion.</p> <p><b>A.7</b> Punctual and ready to respond at the start of their shift.</p> <p><b>A.8</b> Act in a professional manner and handle conflict situations with good judgment.</p> <p><b>A.9</b> Follow the Prairie EMS chain of command.</p>
<p><b>B. COMMUNICATION</b></p>	<p><b>B.1</b> Create and maintain fully completed, and legible patient care reports. (PCRs)</p> <p><b>B.2</b> Maintain patient confidentiality in accordance with all provincial and federal regulations.</p> <p><b>B.3</b> Refer all media requests to the Director of Prairie EMS</p> <p><b>B.4</b> Report all incidents and complete written incident report forms to Director of Prairie EMS or designate.</p>
<p><b>C. EDUCATION</b></p>	<p><b>C.1</b> Develop and provide continuing educational requirements as required by the Alberta College of Paramedics</p> <p><b>C.2</b> Maintains functional awareness of Prairie EMS Operational Guidelines, and AHS medical control guidelines.</p> <p><b>C.3</b> Participates actively in Prairie EMS Quality Assurance Program.</p> <p><b>C.4</b> Develop a plan for maintaining and improving self directed professional growth.</p>

<p><b>D. PHYSICAL ABILITY</b></p>	<p><b>D.1</b> Must be in good physical health with no disabilities that will impair duties as an EMT-A.  <b>D.2</b> Considerable lifting and movement of heavy patients  <b>D.3</b> Will need to extricate patients from hazardous environments  <b>D.4</b> Will advise director, and/or team leader, of injuries that will impair duties.</p>
<p><b>E. PUBLIC RELATIONS</b></p>	<p><b>E.1</b> Actively participates in public awareness and community education programs approved by Prairie EMS   <b>E.2</b> Maintains professional appearance of the approved uniform, and maintains hygienic and grooming standards.</p>
<p><b>F. SAFETY HAZARDS</b></p>	<p><b>F.1</b> Exposure to Violent Behavior  <b>F.2</b> Traffic Hazards  <b>F.3</b> Communicable Diseases  <b>F.4</b> Invasive medical devices. (i.e. IV needles)  <b>F.5</b> Extreme Weather Conditions  <b>F.6</b> Work with present considerable hazards</p>

**QUALIFICATIONS:**

- Graduation from High School or equivalent. (G.E.D)
- Alberta Operators License Class 4
- Graduated from Alberta College of Paramedics approved EMT Program.
- Completion of Alberta Health Services MCP

**LICENSE/CERTIFICATION:**

- Certified in and maintains CPR certification
- Certified in and maintains ITLS certification
- Current PCP registration with the Alberta College of Paramedics

Salary in conjunction with the Collective Agreement between HSAA and Prairie EMS.

Competition Closes:      May 19, 2017  
Start Date:                      TBD